ENGLISH
Academic Internships
(ENGL 498)

The English internship course is an elective that offers an opportunity for students to gain experience in the practical application of studies in literature and language, outside the university. The internship hours should be specified beforehand. The course is worth 1 – 3 units but may be repeated. The course is credit/no credit and without credit given towards one’s major. Enrollment is limited.

Prerequisites

- International students in majors other than English cannot take this course
- Sophomore class status
- At least a 2.0 GPA
- Students must attend a mandatory orientation within the first 2 weeks of class

Faculty Internship Coordinator

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Department Information

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Location: University Hall 322

Finding an Internship

Students are responsible for seeking and securing internships for themselves. There are two ways you search:

Option one: Find an internship in Titan Connection

Visit www.fullerton.edu/career
- Click on Students > Jobs & Internships
- Click on View Jobs & Internships on Titan Connection
- Login using your campus portal
- Fill out the subsequent survey if you have never been to this page before
- To upload a resume/cover letter, point to the Documents tab and click Documents. Click Add New and browse to document to upload.
- Point to the Jobs & Internships tab and click Titan Connection Jobs
- Click the Intern (academic/for college-credit)* tab
- Enter relevant keywords and click Search

Option Two: Find your own

If you secured an internship at a site that is not already registered in Titan Connection, complete a short online request form and an immediate email with instructions will be sent to you and your site supervisor. Simply visit fullerton.edu/cice/students and select My Academic Internship Site Isn’t Registered in the left menu column. Please allow up to 3 weeks to finalize your site registration.

INTERNSHIP OUTSIDE OF THE US

Please contact CICE a minimum of 3 months before the semester you plan to take your internship in. If your internship is through a third-party agency contact the Study Abroad office at sabroad@fullerton.edu or 657-278-4594.

Registration Instructions

1. Complete CICE Registration (Academic Internship site must be registered and approved PRIOR to your state date):
   - Navigate to http://www.fullerton.edu/cice
   - Under “For Students” Click on CICE Registration
   - Log in using your Campus username and password and select: Academic Internship
   - Enter all information as required clicking “Continue” to progress

2. Enroll for ENGL 498 internship class on Titan Online or through the CSUF Admissions Office

International Students

CPT and Registration Steps:

All international students are required to obtain a CPT I-20 before beginning an internship. Contact the International Students & Scholars Office (ISS) office for full information before beginning your internship search to understand the process and timelines.