The Environmental Studies academic internship offers students the opportunity to gain on-the-job work experience in a new field that will enhance the student's career goals. A student may not receive credit for an internship for work that is required by a current employer. The internship course can be taken for up to three units of professional work experience.

**Prerequisites**
- Graduate standing in Environmental Studies or consent of instructor.
- At least a 3.0 GPA
- Obtain departmental verification and stamp to complete registration

**Faculty Internship Coordinator**
April Bullock
Humanities 223D
(657)278-4038
abullock@fullerton.edu

**Website:** [http://hss.fullerton.edu/envstud/](http://hss.fullerton.edu/envstud/)
**Tel:** (657)278-3162
**Location:** Humanities 420A

**Finding an Internship**
Students are responsible for seeking and securing internships for themselves. There are two ways you search:

**Option one: Find an internship in Titan Connection**
Visit [www.fullerton.edu/career](http://www.fullerton.edu/career)
- Click on Students > Jobs & Internships
- Click on View Jobs & Internships on Titan Connection
- Login using your campus portal
- Fill out the subsequent survey if you have never been to this page before
- To upload a resume/cover letter, point to the Documents tab and click Documents. Click Add New and browse to document to upload.
- Point to the Jobs & Internships tab and click Titan Connection Jobs
- Click the Intern (academic/for college-credit)* tab
- Enter relevant keywords and click Search

**Option Two: Find your own**
If you secured an internship at a site that is not already registered in Titan Connection, complete a short online request form and an immediate email with instructions will be sent to you and your site supervisor. Simply visit [fullerton.edu/cice/students](http://fullerton.edu/cice/students) and select My Academic Internship Site Isn't Registered in the left menu column. Please allow up to 3 weeks to finalize your site registration.

**INTERNSHIP OUTSIDE OF THE US**
Please contact CICE a minimum of 3 months before the semester you plan to take your internship in. If your internship is through a third-party agency contact the Study Abroad office at sabroad@fullerton.edu or 657-278-4594.

**Registration Instructions**
1. Complete CICE Registration (Academic Internship site must be registered and approved PRIOR to your start date):
   - Navigate to [http://www.fullerton.edu/cice](http://www.fullerton.edu/cice)
   - Under “For Students” Click on CICE Registration
   - Log in using your Campus username and password and select: Academic Internship
   - During registration, print the Internship Course Approval Form
   - Enter all information as required clicking “Continue” to progress
   - Print the Registration Complete page for your instructor if required
2. Enroll for ENST 596 internship class on Titan Online or through the CSUF Admissions Office.

**International Students**
CPT and Registration Steps:
All international students are required to obtain a CPT I-20 before beginning an internship. Contact the International Students & Scholars Office (ISS) office for full information before beginning your internship search to understand the process and timelines.

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**What is an Academic Internship?**
At Cal State Fullerton, academic internships are credit-bearing. Students enroll in an internship course and complete course requirements. Environmental Studies requires you to complete 120-150 hours at your internship site to received 3 units.

3 units = 120-150 hours

An academic internship is a work-learning partnership between a student, the university, and a host company or organization that bears a direct relationship to a student’s major and professional goals.