

ART

Academic Internships (ART 495)

The Art Academic Internship is required course for art majors during the senior year of study. Each student spends at least one full day a week off campus in a professional setting. This on-the-job experience is often the first step to a permanent position following graduation. At the close of each semester, art directors from graphic design studios, publishing houses and animation studios are invited to review the portfolios of student interns.

Prerequisites

- Senior standing as a declared BFA in Art major
- At least a 2.0 GPA
- Attend an orientation session (*see your Faculty Internship Coordinator for details*)
- Obtain departmental verification and signature approval to complete registration

Faculty Internship Coordinator

Dana Lamb

VA-103A

(657) 278-2076

dlamb@fullerton.edu

Department Information

Website: <http://www.fullerton.edu/arts/art>

Tel: (657) 278-3471; **Fax:** (657) 278-2390

Location: Visual Arts 102

What is an Academic Internship?

At Cal State Fullerton, academic internships are credit-bearing. Students enroll in an internship course and complete course requirements. Art requires you to complete 120-150 hours at your internship site to receive 3 units.

3 units = 120-150 hours

An academic internship is a work-learning partnership between a student, the university, and a host company or organization that bears a direct relationship to a student's major and professional goals.

Need Assistance?

Visit Us: Langsdorf Hall 206

Monday-Friday 8am-5pm

Call Us: (657) 278-3746

Email Us: cice@fullerton.edu



Finding an Internship

Students are responsible for seeking and securing internships for themselves. There are three ways you search:

Option One: Contact the Art Department

Contact your Faculty Internship Coordinator for Art department internship listings.

Option Two: Find an internship in Titan Connection

- Navigate to the **CSUF homepage**, www.fullerton.edu
- Log in to you Portal
- Under **Quick Links** on your Student Portal page, click on **Career Center**.
- If you have never been to this page before, you may have to fill out a short form to access the database.
- Click on **Jobs & Internships** on the blue toolbar on the left
- Click on **Jobs & Internships on Titan Connection**
- Click on **Jobs & Internships** on the toolbar at the top toolbar on the webpage.
- Highlight and Click **Titan Connection jobs**
- Highlight **Academic Internships** under position type
- Click **Search**

Option Three: Find your own

If you found a site on your own and were offered to complete your academic internship there, great! Simply ask the agency or organization to register in our database on our website, www.fullerton.edu/cice/academicinternships.htm. **Please allow a minimum of 3 weeks to complete site registration.**

Registration Instructions

1. Submit ART 495 Course Information Form to instructor
2. Complete the CICE Registration:
(Academic Internship site must be registered)
 - a. Navigate to <http://www.fullerton.edu/cice>
 - b. Under "Students" Click on **CICE Registration**
 - c. Log in using your Campus username and password and select: Academic Internship
 - d. Complete the CICE registration

International Students

International students must obtain a **CPT I-20** from the International Education and Exchange office in UH-244. Check with IEE for admissible dates prior to completing the CICE Registration.

Additional Registration Steps

When completing the CICE Registration:

1. Print the following forms:
 - a. Internship Course Approval Form
 - b. Consent Form
 - c. Registration Complete Form.
2. If possible, obtain an official offer letter from your internship site.
3. Bring the CICE Registration forms and offer letter if available to CICE for signature
4. Submit all forms to IEE to process CPT I-20