



ENVIRONMENTAL STUDIES

Academic Internships (ENST 596)

The Environmental Studies academic internship offers students the opportunity to gain on-the-job work experience in a new field that will enhance the student's career goals. A student may not receive credit for an internship for work that is required by a current employer. The internship course can be taken for up to three units of professional work experience.

Prerequisites

- Graduate standing in Environmental Studies or consent of instructor.
- At least a 3.0 GPA
- Obtain departmental verification and stamp to complete registration

Faculty Internship Coordinator

John Bock
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Department Information

Website: <http://hss.fullerton.edu/envstud/>
Tel: (657) 278-5775
Location: Humanities 420A

What is an Academic Internship?

At Cal State Fullerton, academic internships are credit-bearing. Students enroll in an internship course and complete course requirements. Environmental Studies requires you to complete 120-150 hours at your internship site to receive 3 units.

3 units = 120-150 hours

An academic internship is a work-learning partnership between a student, the university, and a host company or organization that bears a direct relationship to a student's major and professional goals.

Need Assistance?

Visit Us: Langsdorf Hall 206
Monday-Friday 8am-5pm
Call Us: (657) 278-3746
Email Us: cice@fullerton.edu



Finding an Internship

Students are responsible for seeking and securing internships for themselves. There are two ways you search:

Option one: Find an internship in Titan Connection

- Navigate to the **CSUF homepage**, www.fullerton.edu
- Log in to you Portal
- Under **Quick Links** on your Student Portal page, click on **Career Center**.
- If you have never been to this page before, you may have to fill out a short form to access the database.
- Click on **Jobs & Internships** on the blue toolbar on the left
- Click on **Jobs & Internships on Titan Connection**
- Click on **Jobs & Internships** on the toolbar at the top toolbar on the webpage.
- Highlight and Click **Titan Connection jobs**
- Highlight **Academic Internships** under position type
- Click **Search**

Option Two: Find your own

If you found a site on your own and were offered to complete your academic internship there, great! Simply ask the agency or organization to register in our database on our website, www.fullerton.edu/cice/academicinternships.htm.

Please allow a minimum of 3 weeks to complete site registration

Registration

1. See Environmental Studies department.
2. Complete the CICE Registration (site must be registered):
 - Navigate to <http://www.fullerton.edu/cice>
 - Under "Students" Click on **CICE Registration**
 - Log in using your Campus username and password and select: Academic Internship
 - Print "Course Approval Form" during registrationNote: International students securing **paid** internships must bring this form to CICE for verification and signature
 - Complete the CICE registration
3. Register for internship class on Titan Online

International Students

International students must obtain a **CPT I-20** from the International Education and Exchange office in UH-244. Check with IEE for admissible dates prior to completing the CICE Registration.

Additional Registration Steps

When completing the CICE Registration:

1. Print the following forms:
 - a. Internship Course Approval Form
 - b. Consent Form
 - c. Registration Complete Form.
2. If possible, obtain an official offer letter from your internship site.
3. Bring the CICE Registration forms and offer letter if available to CICE for signature
4. Submit all forms to IEE to process CPT I-20