



# KINESIOLOGY

## Academic Internships (KNES 495)

The Kinesiology academic internship offers students the opportunity to gain on-the-job work experience. Supervised observation and field experience in community health settings as conducted by government, voluntary, professional or industrial/corporate organizations. May be repeated one time.

### Prerequisites

- Minimum of 12 units of upper-division Kinesiology courses completed
- Consent of faculty sponsor, field supervisor, fieldwork coordinator and chair
- Junior or Senior class standing
- At least a 2.0 GPA
- Obtain departmental verification and stamp to complete registration

### Faculty Internship Coordinator



**Kathleen Webster**  
KHS-161B  
(657)278-4757  
[kwebster@fullerton.edu](mailto:kwebster@fullerton.edu)

### Department Information

**Website:** <http://hdcs.fullerton.edu/knes/khp.htm>  
**Tel:** (657) 278-3316; **Fax:** (657)-278-5317  
**Location:** KHS-121

### What is an Academic Internship?

At Cal State Fullerton, academic internships are credit-bearing. Students enroll in an internship course and complete course requirements. Kinesiology requires you to complete 120-150 hours at your internship site to receive 3 units.

3 units = 120-150 hours

An academic internship is a work-learning partnership between a student, the university, and a host company or organization that bears a direct relationship to a student's major and professional goals.



**Need Assistance?**  
**Visit Us:** Langsdorf Hall 206  
Monday-Friday 8am-5pm  
**Call Us:** (657) 278-3746  
**Email Us:** [cice@fullerton.edu](mailto:cice@fullerton.edu)

### Finding an Internship

Students are responsible for seeking and securing internships for themselves. There are two ways you search:

#### Option one: Find an internship in Titan Connection

- Navigate to the **CSUF homepage**, [www.fullerton.edu](http://www.fullerton.edu)
- Log in to you Portal
- Under **Quick Links** on your Student Portal page, click on **Career Center**.
- If you have never been to this page before, you may have to fill out a short form to access the database.
- Click on **Jobs & Internships** on the blue toolbar on the left
- Click on **Jobs & Internships on Titan Connection**
- Click on **Jobs & Internships** on the toolbar at the top toolbar on the webpage.
- Highlight and Click **Titan Connection jobs**
- Highlight **Academic Internships** under position type
- Click **Search**

#### Option Two: Find your own

If you found a site on your own and were offered to complete your academic internship there, great! Simply ask the agency or organization to register in our database on our website, [www.fullerton.edu/cice/academicinternships.htm](http://www.fullerton.edu/cice/academicinternships.htm). **Please allow a minimum of 3 weeks to complete site registration**

### Registration

1. Contact Dr. Webster for department verification of prerequisites, and permit to enroll for the course.
2. Enroll for your internship course on Titan Online
3. Search for an approved internship on Titan Connection at [www.fullerton.edu/career](http://www.fullerton.edu/career). If you find your internship outside of Titan Connection, make sure that your site supervisor completes the registration steps – more information below.
4. Complete the CICE Registration:  
(Academic Internship site must be registered)
  - Navigate to <http://www.fullerton.edu/cice>
  - Under "Students" Click on **CICE Registration**
  - Log in using your Campus username and password and select: Academic Internship
  - Complete the CICE registration
5. Print final confirmation page to verify CICE Registration and include it in your portfolio.

### International Students

International Students must obtain a **CPT I-20** from the International Education and Exchange office in UH-244. Check with IEE for admissible dates prior to completing the CICE Registration.

#### Additional Registration Steps

When completing the CICE Registration:

1. Print the following forms:
  - a. Internship Course Approval Form
  - b. Consent Form
  - c. Registration Complete Form.
2. If possible, obtain an official offer letter from your internship site.
3. Bring the CICE Registration forms and offer letter if available to CICE for signature
4. Submit all forms to IEE to process CPT I-20