

<p style="text-align: center;">University Policy Statement California State University, Fullerton</p>

UPS 103.004

COMPUTING FACILITIES USE POLICY

The computing facilities at California State University, Fullerton, are provided for the use of Fullerton students, staff and faculty in support of the missions, goals and programs of the University. As a comprehensive university, California State University, Fullerton, encourages the use of these facilities for the free exchange of ideas and information among all members of the campus community and with members of other institutions. Access is determined by authorized representatives of the University, including department heads, and is not transferable. Facilities and accounts are the property of the University, and all users are expected to exercise responsibility and professional judgment in their use of facilities. The following guidelines constitute University policy on computing facilities use; departments may specify additional guidelines as necessary.

Violation of these guidelines may result in the loss of user privileges. Violations will be dealt with in the same manner as violations of other University policies and may result in disciplinary review. In such a review, the full range of disciplinary sanctions is available, including loss of computer use privileges, dismissal from the University, and/or legal action. Furthermore, violations of some of the above policies may constitute a criminal offense as described in California State Penal Code Section 502.

1. Accounts are assigned for the individual use of a faculty, staff or student, and each is responsible for the proper use of this account. Adhering to professional ethics and standards is expected, including honoring license agreements, copyright laws, file confidentiality, and otherwise engaging in responsible use of the facilities. The Computer Center has the responsibility to establish and publicize appropriate process priorities, disk quotas, and password guidelines.
2. Computer equipment and accounts shall be used only for the purposes for which they were assigned.
3. Programs and files are to be considered confidential unless they have been explicitly made available to other authorized users. System administrators may monitor system processes

(usage, quotas and priorities) and access users' files when necessary, if the stability of the system is threatened, to ensure the security of the system, or for maintenance of the system. When performing these duties, system administrators shall make every effort to ensure the privacy of users' files.

4. Intentional actions to degrade the performance of a computer system, or to deprive authorized personnel of resources or access to any University computer system, or to gain unauthorized access to systems or resources constitute a violation of this policy. Knowledge of such activities by another user should be immediately reported to a system administrator.
5. Computer software protected by license or copyright is not to be copied from, into, or by using campus computing facilities, except as permitted by law or license agreement with the owner of the copyright.

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New UPS [Supersedes ASD 95-61]