

Syllabi Summary for _____ semester, 20____

Course name & number	Course name & number	Course name & number
Class location & meeting time	Class location & meeting time	Class location & meeting time
Instructor's name & email	Instructor's name & email	Instructor's name & email
Office hours & location	Office hours & location	Office hours & location
Attendance/make-up policy	Attendance/make-up policy	Attendance/make-up policy
Assignment due dates	Assignment due dates	Assignment due dates
Test & quiz dates	Test & quiz dates	Test & quiz dates
Final exam date & time	Final exam date & time	Final exam date & time
Other	Other	Other